

General guidelines for Counseling for the academic session 2018-19

1. Counseling for the vacant seats will be held on **23rd July 2018** at the **Languages laboratory Cauveri Hall, Sikkim University, 5th Mile, Tadong, Gangtok**
2. Candidates who are willing to participate in the counseling may do so by filling and submitting the counseling slip (can be availed from the representatives of admission committee) between **10 am to 12.30 pm on 23rd July 2018** to the admission committee
3. Submitted slips will be taken for consideration against the vacant seat of a particular course
4. Any category person can compete against General seat. However, candidates from particular category only will be considered against OBC, SC, ST etc.
5. In case of non availability of a candidate against particular category, central government admission rules will be followed.
6. Submitted counseling forms will be arranged as per merit of CAT score and vacant seats will be filled till the seats are exhausted or the applicants in that particular department are exhausted.
7. Admission for such selected candidate will be done in the post lunch session
8. Candidates are advised to bring all the required documents as mentioned in the prospectus in original and sufficient no of photocopies of the same.
9. Request for additional time for production of any original certificate, except migration certificate will not be strictly entertained.
10. All the candidates who are waiting for their turn are advised to wait till the counseling process is over.
11. If a candidate or his authorized representative is not available at the time of his/her admission (from 2 pm until closure of counseling) the seat will be allocated to next in waiting list after the maximum waiting period of 5 minutes.
12. Seats for M.Phil./Ph.D will be filled only with the applicants, who have qualified in the viva, matching the requirements of the concerned department.

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(Chairman, Working committee on Admission)