

**SIKKIM UNIVERSITY**

[A Central University established by an Act of Parliament of India, 2007]

6th Mile, Samdur, P.O. Tadong, Gangtok-737102, Sikkim

Tel: 03592-25**1403**/251415; Fax: 03592-251067

Website: [www.cus.ac.in](http://www.cus.ac.in)

APPLICATION FORM FOR THE POST OF

**JUNIOR CONSULTANT**

(FILL ALL INFORMATION IN BLOCK LETTERS)

Paste a passport size photograph. Self attest it with some part of the signature on the photo and the

application

1. Advertisement No. & Date : ………………………………………………………

2. Name of the Applicant : ……………………………………………………..

3. Father’s name / Husband’s name : ………………………………………………………

4. Telephone/Mobile number : ………………………………………………………

5. E-mail ID : ………………………………………………………

6. Date of Birth : ……………………………………………………....

7. Present address for correspondence : ………………………………………………………

………………………………………………………

8. Permanent Home Address : ………………………………………………………

………………………………………………………

9. Place of birth : District: …………….……………………..……....

State: ……………..………… Country:………….………. Pin Code:..............

10. Academic Qualification along with self attested copies of certificates (If required, attach extra sheets):

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| S. No | Examination passed | Division with % of marks | Subject | Year of passing | Board/ University | Distinction achieved, if any | Regular/ Correspo  -ndence course |
| 1 | Secondary/  Matriculation |  |  |  |  |  |  |
| 2 | Inter/Senior Secondary  (10+2) |  |  |  |  |  |  |
| 3 | B.A/B.Sc./B.Com./ Any other degree  (Honours/General) |  |  |  |  |  |  |

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| 4 | M.A/M.Sc./M.Com./ Any other Master’s Degree |  |  |  |  |  |  |
| 5 | Additional Degrees if any |  |  |  |  |  |  |
| 6 | Any other professional course(s) |  |  |  |  |  |  |

11. Whether belongs to [strike out whichever is not applicable]:

a) Scheduled Caste# : Yes/No b) Scheduled Tribe# : Yes/No c) Other Backward Class\* : Yes/No

d) Differently-abled# : Yes/No Percentage of disability: …………...…

e) None of the above : Yes/No

# Please attach a copy of certificate issued by competent authority

\*As per the list recognized and notified by the Government of India and those who do not come under Creamy Layer.

12. Work Experience if any:

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Sl. No. | Post held  (Regular/Contract  \*/Ad-hoc\* | Employer | Last pay drawn with pay scale | Nature of assignment | Period with dates |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |

\*If on contract or *ad-hoc* please mention the broken spell.

13. Technical qualification(s), if any:

…………………………………………………………………………………………………………….

…………………………………………………………………………………………………………….

…………………………………………………………………………………………………………….

………………………………………………….……………………………………………………

…………………………………………………………………………………………………………

14. Language(s) Known:

1. Read:
2. Write:
3. Speak:

15. Name and address of three referees, who should be responsible persons, not related to the candidate but well acquainted with her/his work.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Sl. No. | NAME | ADDRESS | TEL. NO. | E-MAIL |
| 1. |  |  |  |  |
| 2. |  |  |  |  |
| 3. |  |  |  |  |

16. State briefly why do you consider yourself fit for the post applied for.

[Use Separate sheet if necessary and enclose]:

…………………………………………………………………………………………………………

…………………………………………………………………………………………………………

…………………………………………………………………………………………………………

…………………………………………………………………………………………………………

…………………………………………………………………………………………………………

…………………………………………………………………………………………………………

17. a) Have you ever been dismissed from service? Yes/No

b) Have you ever been arrested/prosecuted/kept in detention/bound down/fined/convicted by a court of Law or whether any case is pending against you in a Court of Law? Yes/No

c) Have you ever been debarred from any examination/rusticated by any University or any other educational institution or whether any case is pending against you in any University or any other educational institution? Yes/No

d) If the answer to any of the above question is ‘Yes’ give details:………………………………………………………………………………………………….

…………………………………………………………………………………………………………..…

……………………………………………………………………………………………………..………

……………………………………………………………………………………………………..………

18. DECLARATION

I, Smt./Kum/Sh. ………………………..……………………………………………..……. certify that all the above mentioned information given by the undersigned is correct and complete to the best of my knowledge and belief. I am not aware of any circumstance which may impair my fitness for employment in SIKKIM UNIVERSITYand if any time any entry is found to be incorrect, suitable disciplinary action may be taken against me.

Further, I certify that I am fully aware that the post applied for is purely temporary/ contractual and upon my selection to the post I shall have no rights for seeking regularisation.

Date: Signature of the Applicant

19. Details of enclosures:

a)

b)

c)

d)

e)

f)

g)

h)

i)

j)

k)

**SUMMARY SHEET**

**SPACE FOR OFFICIAL PURPOSE ONLY**

Paste (do not staple) a recent passport size photograph

[of Applicant]

**[TO BE COMPULSORILY FILLED IN BY THE APPLICANT]**

|  |  |
| --- | --- |
| Name: | |
| Post applied for: | |
| Date of Birth: | |
| SC/ST/OBC/DA/None : | |
| Place of Birth: | |
| **Educational Qualifications**:  Secondary/Matriculation: | |
| Inter/Senior Secondary [10+2]: | |
| B.A/B.Sc./B.Com./ Any other Degree: | |
| M.A/M.Sc./M.Com./ Any other Master’s Degree: | |
| Additional Qualification if any: | |
| **Professional Qualification:**  (MBA/LLB/MCA): | |
| Any Other qualification: | |
| Current Employment if any and Full Address of the Institution | |
| Work Experience  [in yrs] | 1. 2.  3. 4. |
| Experience in Educational Institution /University/Research: | |
| Administrative Experience [No. of years]:  Brief Detail: | |
| Professional Training Attended [in No.]  Brief Detail: | |
| Suitability of the Candidate for the Post [self declaration] | |
| Other Information [if any] | |
| Remarks *(for Official purpose only)* | |

***I, Smt./Kum/Sh. …………………………………………………………………………………………… hereby certify that the information given above is true to my knowledge and belief. In case at any stage it is found that the information given by me is false/incorrect, Sikkim University shall have the right to reject my application/candidature, at any stage of selection or after selection also.***

**Date: Signature of the Applicant**