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Minutes of the Meeting of IQAC Coordination Committee

A coordination meeting was held on 27th June 2021 at 3:00 PM in the Department of Botany inviting members from the IQAC committee, Sikkim University. The meeting was attended by the following members:

Designation **Position** Name Prof. Shanti S. Sharma **Head, Department of Botany Director IQAC** Prof. Nawal K. Paswan Dean, School of Social Science Member Dr Subir Mukhopadhyay **Dean, School of Physical Sciences** Member Dr Mohan P. Pradhan Associate Professor, Department of Computer Member **Applications**

The meeting commenced with a formal welcome address by Prof. Shanti S. Sharma, Director of IQAC.

Agenda for the meeting:

1. Status of participation in NIRF ranking 2021.

- 1. The Director, IQAC requested the Librarian to validate the publication details provided by the NAAC.
- 2. Librarian confirmed the publication details for the year 2020-21 with variation.
- 3. The Director, IQAC communicated the same to NAAC for perusal and consideration.

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With no further points to discuss the meeting concluded with a vote of thanks from the Director IQAC followed by high tea.

Sd/-

Prof. Shanti Swarup Sharma

Director, IQAC

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Minutes of the Meeting of IQAC Coordination Committee

A coordination meeting was held on 27th June 2021 at 3:00 PM in the Department of Botany inviting members from the IQAC committee, Sikkim University. The meeting was attended by the following members:

Designation **Position** Name Prof. Shanti S. Sharma **Head, Department of Botany Director IQAC** Prof. Nawal K. Paswan Dean, School of Social Science Member Dr Subir Mukhopadhyay **Dean, School of Physical Sciences** Member Dr Mohan P. Pradhan Associate Professor, Department of Computer Member **Applications**

The meeting commenced with a formal welcome address by Prof. Shanti S. Sharma, Director of IQAC.

Agenda for the meeting:

1. Status of SSR report preparation.

- 1. The Director, IQAC requested Prof. Nawal K. Paswan to inform the house regarding the progress made in preparation of SSR document.
- 2. Prof. Nawal K. Paswan informed the house that various committees have submitted their reports and the same is to be individually assessed for compliance.
- 3. He further informed that the first draft of the same will be release shortly.

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With no further points to discuss the meeting concluded with a vote of thanks from the Director IQAC followed by high tea.

Sd/-

Prof. Shanti Swarup Sharma

Director, IQAC

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Minutes of the Meeting of IQAC Coordination Committee

A coordination meeting was held on 6th August 2021 at 3:00 PM in the Department of Botany inviting members from the IQAC committee, Sikkim University. The meeting was attended by the following members:

Name	Designation	Position
Prof. Shanti S. Sharma	Head, Department of Botany	Director IQAC
Prof. Nawal K. Paswan	Dean, School of Social Science	Member
Dr Subir Mukhopadhyay	Dean, School of Physical Sciences	Member
Dr Mohan P. Pradhan	Associate Professor, Department of Computer	Member
	Applications	

The meeting commenced with a formal welcome address by Prof. Shanti S. Sharma, Director of IQAC.

Agenda for the meeting:

1. Status of SSR report preparation.

- 1. The Director, IQAC requested Prof. Nawal K. Paswan to inform the house regarding the progress made in preparation of SSR document.
- 2. Prof. Nawal K. Paswan informed the house that some of the reports submitted are found to be under specified, the same has been communicated to the respective coordinators and the response is awaited.

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With no further points to discuss the meeting concluded with a vote of thanks from the Director IQAC followed by high tea.

Sd/-

Prof. Shanti Swarup Sharma

Director, IQAC

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Minutes of the Meeting of IQAC Coordination Committee

A coordination meeting was held on 12th September 2021 at 3:00 PM in the Department of Botany inviting members from the IQAC committee, Sikkim University. The meeting was attended by the following members:

Name	Designation	Position
Prof. Shanti S. Sharma	Head, Department of Botany	Director IQAC
Prof. Nawal K. Paswan	Dean, School of Social Science	Member
Dr Subir Mukhopadhyay	Dean, School of Physical Sciences	Member
Dr Mohan P. Pradhan	Associate Professor, Department of Computer	Member
	Applications	

The meeting commenced with a formal welcome address by Prof. Shanti S. Sharma, Director of IQAC.

Agenda for the meeting:

- 1. Status of SSR report preparation.
- 2. Status of the AQAR report preparation.

- 1. The Director, IQAC requested Prof. Nawal K. Paswan to inform the house regarding the progress made in preparation of SSR document.
- 2. Prof. Nawal K. Paswan informed the house the work is under progress and the draft is expected to be released soon.

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- 3. The Director, IQAC requested Dr. Mohan P Pradhan to inform the house regarding the progress made in preparation of AQAR reports.
- 4. Dr. Mohan P Pradhan informed the house that the AQAR reports for the year 2018-19, 2019-20 has been drafted and will be soon communicated to the members for review and suggestions.

With no further points to discuss the meeting concluded with a vote of thanks from the Director IQAC followed by high tea.

Sd/-

Prof. Shanti Swarup Sharma

Director, IQAC

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Minutes of the Meeting of IQAC Coordination Committee

A coordination meeting was held on 12th November 2021 at 3:00 PM in the Department of Botany inviting members from the IQAC committee, Sikkim University. The meeting was attended by the following members:

Name	Designation	Position
Prof. Shanti S. Sharma	Head, Department of Botany	Director IQAC
Prof. Nawal K. Paswan	Dean, School of Social Science	Member
Dr Subir Mukhopadhyay	Dean, School of Physical Sciences	Member
Dr Mohan P. Pradhan	Associate Professor, Department of Computer	Member
	Applications	

The meeting commenced with a formal welcome address by Prof. Shanti S. Sharma, Director of IQAC.

Agenda for the meeting:

1. Registration for participating in NIRF ranking 2022.

- 1. The Director, IQAC requested the members to prepare and finalize the write-up to be submitted for participating in NIRF 2022 ranking.
- 2. The draft of the write-up was submitted for review and suggestion.
- 3. The write-up was further finalized and submitted during registration.

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With no further points to discuss the meeting concluded with a vote of thanks from the Director IQAC followed by high tea.

Sd/-

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Minutes of the Meeting of IQAC Coordination Committee

A coordination meeting was held on 12th December 2021 at 3:00 PM in the Department of Botany inviting members from the IQAC committee, Sikkim University. The meeting was attended by the following members:

Name	Designation	Position
Prof. Shanti S. Sharma	Head, Department of Botany	Director IQAC
Prof. Nawal K. Paswan	Dean, School of Social Science	Member
Dr Subir Mukhopadhyay	Dean, School of Physical Sciences	Member
Dr Mohan P. Pradhan	Associate Professor, Department of Computer	Member
	Applications	

The meeting commenced with a formal welcome address by Prof. Shanti S. Sharma, Director of IQAC.

Agenda for the meeting:

- 1. Status of SSR report preparation.
- 2. Status of the AQAR report preparation.

- 1. The Director, IQAC requested Prof. Nawal K. Paswan to inform the house regarding the progress made in preparation of SSR document.
- 2. Prof. Nawal K. Paswan informed the house the work is under progress and the draft is expected to be released soon.

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- 3. The Director, IQAC requested Dr. Mohan P Pradhan to inform the house regarding the progress made in preparation of AQAR reports.
- 4. Dr. Mohan P Pradhan informed the house that the AQAR reports for the year 2020-21 has been drafted and will be soon communicated to the members for review and suggestions.

With no further points to discuss the meeting concluded with a vote of thanks from the Director IQAC followed by high tea.

Sd/-

Prof. Shanti Swarup Sharma

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Minutes of the Meeting of IQAC Coordination Committee

A coordination meeting was held on 2nd February 2022 at 3:00 PM in the Department of Botany inviting members from the IQAC committee, Sikkim University. The meeting was attended by the following members:

Name	Designation	Position
Prof. Shanti S. Sharma	Head, Department of Botany	Director IQAC
Prof. Nawal K. Paswan	Dean, School of Social Science	Member
Dr Subir Mukhopadhyay	Dean, School of Physical Sciences	Member
Dr Mohan P. Pradhan	Associate Professor, Department of Computer	Member
	Applications	

The meeting commenced with a formal welcome address by Prof. Shanti S. Sharma, Director of IQAC.

Agenda for the meeting:

1. Finalization of the AQAR reports for the year 2018-19 and 2019-20.

Meeting Deliberations:

1. Dr. Mohan P Pradhan presented the AQAR reports for the year 2018-19 and 2019-20 before the members of IAQC for vetting and approval.

With no further points to discuss the meeting concluded with a vote of thanks from the Director IQAC followed by high tea.

Sd/-

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Prof. Shanti Swarup Sharma
Director, IQAC
Sikkim University