**DOCUMENTS / PAPERS REQURIED AT THE TIME OF**

**SUBMISSION OF DESERTATION / THESIS BY THE SCHOLARS**

**M.Phil Programme**

* Forwarding of Dissertation /Thesis in a letter form address to Controller of Examination of Thesis by Head / Incharge

1. **Declaration from the scholar that thesis is work of his/her own and has not submitted to this or any other**

**University for any degree**

1. **Certificate from the Supervisor authenticating above declaration made by scholar**
2. **Certificate of Plagiarism certificate**

* **Dissertation 3 Sets**

***(Certificates /declaration to be in binding form in the dissertation )***

1. **Name of Scholar**
2. **Program. Regn. No.**
3. **Name of Course/Programme**
4. **Name of Deptt. :**
5. **Year of Submission**

3 CDs - ***What you have to write on CD cover ?***

* No Dues Certificate from Librarian, Finance & Warden of the Hostel, if applicable
* Copy of University Registration Certificate (Initial Registration in the University)
* Copy of M. Phil programme registration Notification
* Copy of Corrigendum of Notification, if applicable
* Extension of date of submission of dissertation sought, if sought copy of Notification
* Copy of Course Work Marks Card
* Plagiarism Report duly signed by concerned supervisor ***(As per Notification issued vide No. 41/2017 dated 03.05.2017 from o/o Registrar)***
* Copy of Pre-Submission Seminar Report
* Like External Examiner, concerned supervisor of the Scholar is also required to submit detail evaluation report of the Dissertation of his/her scholar in the prescribed format **(to be submitted by concerned supervisor in a sealed envelop superscribed as “confidential” to CoE)**

**Ph.D Programme**

* Forwarding of Dissertation /Thesis in a letter from address to Controller of Examination of Thesis by Head / Incharge

1. **Declaration from the scholar that thesis is work of his/her own and has not submitted to this or any other University for any degree**
2. **Certificate from the Supervisor authenticating above declaration made by scholar**
3. **Certificate of Plagiarism certificate**

* **Thesis 4 Sets**

***(Certificates /declaration to be in binding form in the dissertation )***

1. **Name of Scholar**
2. **Program. Regn. No.**
3. **Name of Course/Programme**
4. **Name of Deptt. :**
5. **Year of Submission**

* 4 CDs ***- What you have to write on CD cover ?***
* No Dues Certificate from Librarian, Finance & Warden of the Hostel, if applicable
* University Registration Certificate copy
* Ph.D Registration Certificate / Notification copy
* Extension Notification, in case extension is sought by the scholar
* Copy of Corrigendum Issue, if applicable
* Copy Course Works Marks Card, if applicable
* 4 Summary write up of Thesis
* At least one research paper in referred journal
* Plagiarism test Report ***(As per Notification issued vide No. 41/2017 dated 03.05.2017 from o/o Registrar)***
* Copy of Pre-Submission Seminar Report
* Like External Examiner, concerned supervisor of the Scholar is required to submit detail evaluation report of the Thesis of his/her scholar in the prescribed format **(to be submitted by concerned supervisor in a sealed envelop superscribed as “confidential” to CoE)**